

Pakistan Information Commission
Government of Pakistan
SITUATION VACANT

Applications are invited from suitable candidates for recruitment against following temporary posts in the Pakistan Information Commission, Islamabad.

S.No.	Name of Post/BPS	No. of Posts	Qualification/Experience etc.	Max Age limit	Domicile
1.	Assistant (BS-15)	02	a) 2nd Class Bachelor's Degree in any discipline. b) Preference will be given to candidates having experience in administration, account, law, media and advocacy.	18-28 Years	Open Merit
2	Stenotypist (BS-14)	02	a) Intermediate b) A minimum Speed of 80/40 w.p.m in short hand/typing respectively c) Computer literate will be preferred	18-25	Open Merit
3	Lower Division Clerk (BS-09)	01	a) Matric b) A minimum Speed of 40 w.p.m in short hand/typing respectively c) Computer literate will be preferred	18-25	Open Merit

Terms and Conditions

1. Only short listed candidates will be called for the test/interview.
2. Candidates with higher qualification will be preferred along with the work experience.
3. The period served as contract/contingent paid/daily wage/project employee shall be excluded for the purpose of upper age limit in addition to relaxation of upper age limit as per existing rules.
4. Five year general age relaxation is not included in the above mentioned column of age limit. All candidate shall be entitled for five years general relaxation in upper age limit. Any other relaxation in age limit will be given as per Government of Pakistan Rules.
5. Advance increments up to stage 10 can be given to the highly qualified candidates for the above posts.
6. Application form title "FTS Application Data Form" is available on FTS (Fair Testing Services) website i.e. <https://www.ftspak.net/>
7. Duly filled & signed FTS application form along with attested copies of testimonials (Copies of CNIC, All Education Certificates, Degree, Experience Certificates, 02 Passport Size Photographs and other supporting documents) to be sent by the registered courier company before the closing date of applications.
8. Application complete in all respect must reach the office of the FTS (Fair Testing Services) House No 1543, Street No 29, G-11/2, Islamabad, Phone # 051-2360833 not later than May 30, 2021. By hand Applications, those received after due date and applications with incomplete information & lack of testimonials will not be considered at all.
9. Clearly mark the position applied for in the Subject line / Envelope and shall send separate application/envelope for each post.
10. Applicants short listed for interview shall present his/her original documents; domicile along with set of attested copies of degree certificate issued by HEC/recognized Board/Universities/Institutes.
11. Information provided in the application form will be verified and in case of any false or forged information and fake or bogus documents, Pakistan Information Commission reserves the right to cancel candidature at any stage (even after employment, if so discovered later) and to initiate a legal action against the applicant.
12. The Pakistan Information Commission reserves the right to cancel the recruitment process in part or whole, increase / decrease the number of posts as per requirement against any post at any stage without assigning any reason.
13. No TA/DA will be admissible for the purpose of test/interview.
14. Persons with disabilities and Minorities are encouraged to Apply.
15. Applications received directly to PIC office will not be processed.

Ali Afzal
Assistant Director